

FORT BRAGG
McKELLAR'S LODGE/ ROD AND GUN CLUB
TAKE OUT CATERING CONTRACT

1. A guest count within 10% is due 10 days prior to the function. A final attendance number is required by the customer by 12:00 noon, three working days prior to event. This number will be considered a guarantee, which cannot be reduced, and charges will be made accordingly. If a guarantee is not received 24 hours prior to the event, the original attendance figures on the catering event order will be considered the final guarantee. Cancellations for functions involving food and beverages must be made two weeks prior to function.
2. 50% of total payable is due 10 days in advance. The remaining payable is due three (3) days prior to the event, and will be paid in one lump sum collected by the POe.
3. Customer is responsible to keep food at a safe temperature. Hot food at 140 degrees or higher. Cold food at 38 degrees or lower.

I HEREBY AGREE TO THE TERMS OF THIS CONTRACT AND BY SIGNING
THIS CONTRACT, SIGNATORY AGREES TO PAY BALANCE OF ALL
CHARGES OWED IN FULL UPON RECEIPT OF CHARGES OR STATEMENT.

SIGNATURE OF RESPONSIBLE INDIVIDUAL

DATE

FUNCTION DATE

SIGNATURE OF CATERING REP.

DATE

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