

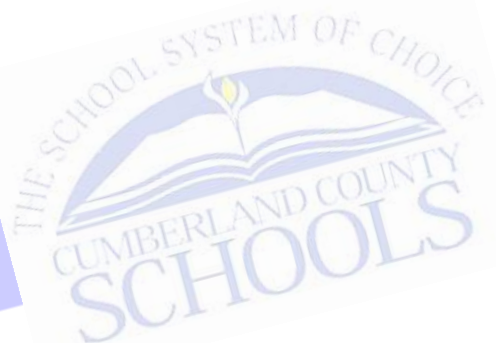
The Fort Bragg and
Cumberland County Schools

Local Action Plan



PURPOSE OF THE LOCAL ACTION PLAN

To emphasize strategies to be implemented
in order to address the issue
of transitioning Military-Connected children



Local Action Plan Committee Members

Fort Bragg

Glenda Mack	Youth Education Support Services Director
Emily C. Grimes	School Liaison Officer
Gerhard V. Guevarra	School Liaison Officer
Shevelle Ramirez	School Liaison Officer
Iris Pierce	School Liaison Officer
Rachel Kiwaha	Exceptional Family Member Program

Pope Air Force Base

Gerald Schonder	School Liaison Officer
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Cumberland County Schools

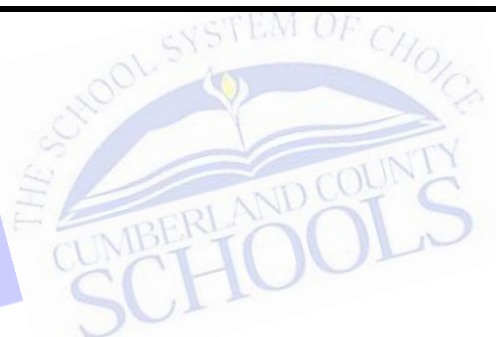
Shannon Shurko	Military Child Support Liaison
Bruce Morrison	Safety and Security
Robbin MacGregor	Counselor Coordinator
Laurie Clark	Lead Psychologist

Community Partners

Precious Worth Byrd	4-H
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Parents

Ms. Teresa Sicinski
Ms. Melissa Helmick
Ms. Adrian Reeder



LOCAL ACTION PLAN ISSUES

Improve the timely transfer of student records

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Develop systems to ease student transition

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Promote practices which foster access to extracurricular programs

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Establish procedures to lessen the adverse impact of moves

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Communicate variations in the school calendars and schedules

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Create and implement professional development systems

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**Continue strong, child-centered partnerships between the installation
and the supporting school**

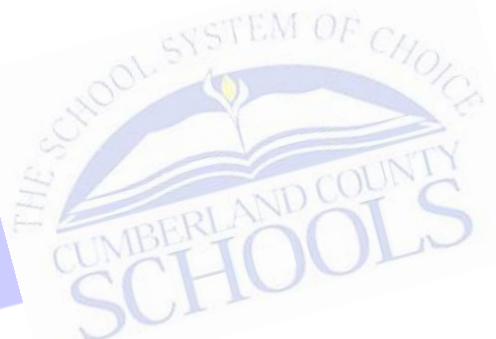
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Provide information concerning graduation requirements

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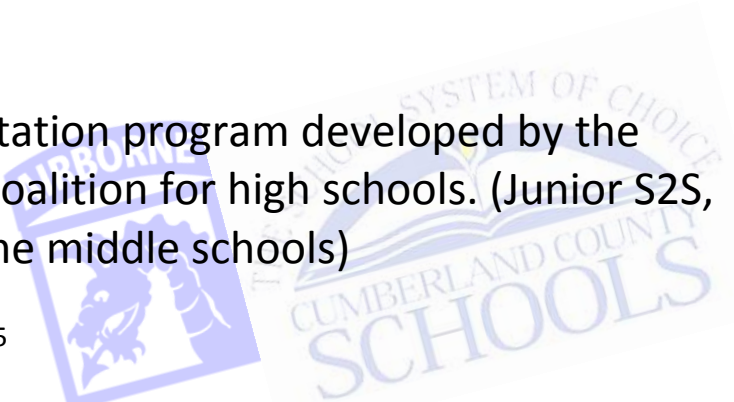
**Provide specialized services for transitioning students when applying to
and finding funding for Post Secondary study or when transitioning
from school to work**

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REFERENCE TERMS

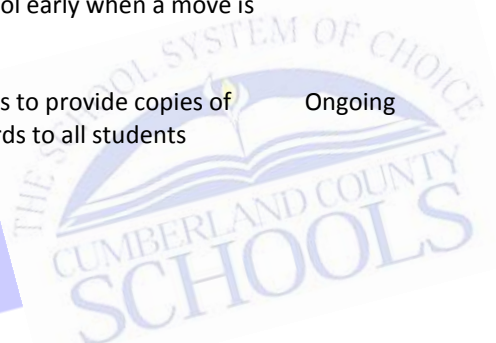
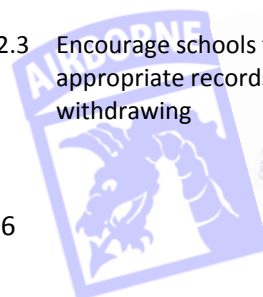
ACS	Army Community Services
CCS	Cumberland County Schools. Local education agency where the majority of Fort Bragg's Military Families reside. Also includes the host high school for students residing on Fort Bragg.
CONUS	Continental United States (all states on the mainland, does not include Alaska and Hawaii)
EC	Exceptional Children
FAFSA	Free Application for Federal Student Aid
FBSSS	Fort Bragg School Support Services. Represents, informs and assists the Command for school related issues, K-12.
IEP	Individual Education Plan
OCONUS	Outside the Continental United States (includes Alaska, Hawaii and installations overseas)
SB 1541	Senate Bill 1541. The Interstate Compact on Educational Opportunity for Military Children. Signed into law by North Carolina.
S2S	Student 2 Student. Orientation program developed by the Military Child Education Coalition for high schools. (Junior S2S, JS2S, also provided at some middle schools)



Issue #1: Improve the timely transfer of records

Scope: Ensure Military Children are accurately placed in the appropriate grade/class

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Implement in and out processing	FBSSS and CCS	Completed	1.1 Brief Soldiers during in and out processing	Ongoing
	FBSSS	Completed	1.2 Provide desk side briefing and information for in and out processing Soldiers	Ongoing
	FBSSS	Completed	1.3 Develop an in and out processing checklist and protocol	Ongoing
	FBSSS	Completed	1.4 Provide a check list to levy, CONUS and OCONUS.	Ongoing
	CCS	Completed	1.5 CCS will provide records to receiving schools within 10 days, to included differentiated services records	Ongoing In accordance with SB 1541
	CCS	Completed	1.6 Schools shall initially honor previous school placement.	Ongoing In accordance with SB 1541
	School Counselors	Completed	1.5 Timely transfer of EC records	Ongoing In accordance with SB 1541
CCS	Completed	1.6 Provide professional development to increase strategies and enforce the receipt or timely receipt of records	Ongoing In accordance with SB 1541	
2. Encourage student to hand carry a copy of school records	FBSSS and CCS	Completed	1.2 School records include, but not limited to: 1.2.1.1 Copy of report card 1.2.1.2 Birth certificate 1.2.1.3 Immunization records 1.2.1.4 Special needs records (e.g. IEP)	Ongoing
	FBSSS and CCS	Completed	2.2 Educate parents on their responsibility to request and transfer student records and to notify the school early when a move is planned	Ongoing
	FBSSS and CCS	Completed	2.3 Encourage schools to provide copies of appropriate records to all students withdrawing	Ongoing

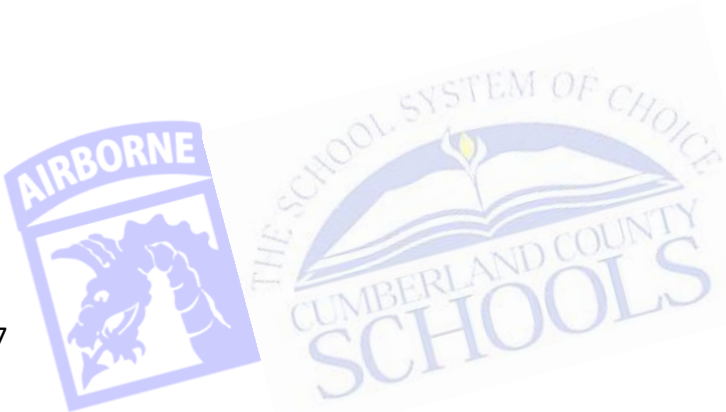


Issue #1: Improve the timely transfer of records

Scope: Ensure Military Children are accurately placed in the appropriate grade/class

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
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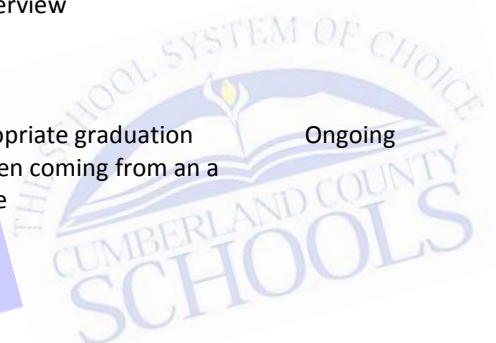
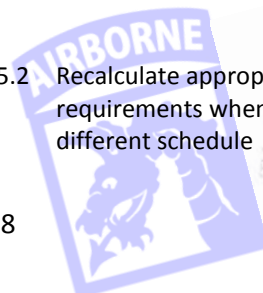
3. Use of Military OneSource to assist in foreign records	FBSSS	Completed	3.1 Translate foreign records as needed	Ongoing
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Issue #2: Develop systems to ease student transition

Scope: To facilitate the timely integration of students into their new school

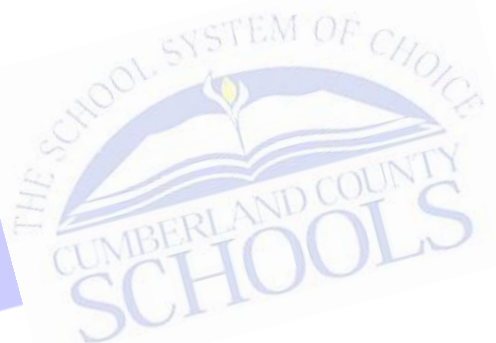
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Implement programs to assist students with transition	School Counselor and Teachers	Completed	1.1 Assign faculty members to new students to serve as an advisor/mentor for the first semester	Ongoing
	CCS	Completed	1.2 Utilize a school transition program (e.g. HOST, S2S, etc.)	Ongoing
	CCS	Completed	1.3 Welcome letter provided by Superintendent for the student welcome packet	Ongoing
2. Counselor meets with new student when notified as enrolled.	Counselor	Completed	2.1 Assigned counselor makes appointment with new student within first two weeks	Ongoing
3. Create welcome packets	CCS	Completed	3.1 Welcome packet is given on the first day of school. Welcome packet to include but not limited to, map of school, school handbook, clubs, schedules, extracurricular activities, academies, schools of choice, etc.	Ongoing
	CCS	Completed	3.2 Include Fort Bragg and Army resources in the welcome packets	Ongoing
4. Use credit recovery services to fill in gaps regarding NC graduation requirements	CCS	Completed	4.1 Use of NOVANET	Ongoing
		Completed	4.2 Use of Fuller Learning Performance Center	Ongoing
		Completed	4.3 Provide graduation requirements on CCS web page	Ongoing
5. Conduct formal orientations to school	CCS	Completed	5.1 Review of records, schedule creation, school service overview	Ongoing
	CCS	Completed	5.2 Recalculate appropriate graduation requirements when coming from an a different schedule	Ongoing



Issue #2: Develop systems to ease student transition

Scope: To facilitate the timely integration of students into their new school

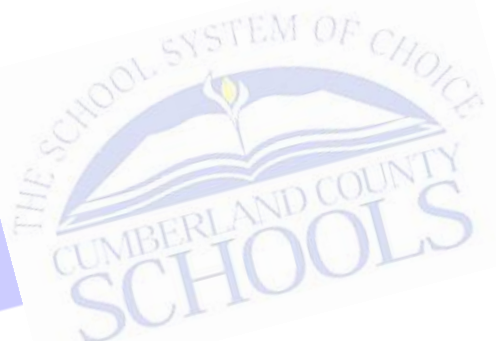
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
6. Utilize School Liaison website for school issue comm.. purposes	CCS	Completed	6.1 Publicize and ensure website has current information	Ongoing
	FBSSS	Completed	6.2 Update FBSSS as needed	Ongoing
7. Ensure counselor coverage during summer months	CCS	Completed	7.1 Counselors are on a staggered schedule to cover the summer months for incoming registering students	Ongoing
8. Provide resources and information sessions	FBSSS	Completed	8.1 Use of Transition Stations, Resource Fairs and ACS programs to disseminate information	Ongoing
	Military Family Life Consultants	Completed	8.2 Military Family Life Consultants will provide information and assist new students	Ongoing
9. Publish a directory or school handbook of information	CCS	Completed	9.1 School handbook contains activities, clubs and other extra-curricular activities available and the point of contact	Ongoing
	CCS	Completed	9.2 Identify specific try out dates for athletics	Ongoing
10. Allow students the option to utilize testing outside of the testing window	CCS	Completed	10.1 Allow students transitioning prior to the testing period to apply for testing outside of the testing window.	Ongoing



Issue #3: Promote practices which foster access to extracurricular programs

Scope: Ensure transitioning youth opportunities for participation in extra-curricular programs.

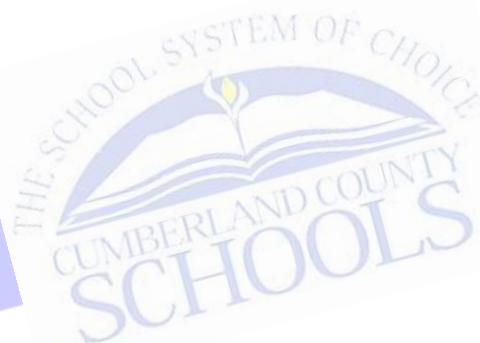
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Publish a directory or school handbook of information	CCS	Completed	1.1 School handbook contains activities, clubs and other extra-curricular activities available and the point of contact	Ongoing
	CCS	Completed	1.2 Identify specific try out dates for athletics	Ongoing
2. Publicize school start dates	FBSSS and CCS	Completed	2.1 Webpage on CCS website accessible from each schools	Ongoing
	CCS	Completed	2.2 List calendar dates 2 years out	Ongoing
3. Review policies and procedures for participation in extra-curricular activities	CCS	Completed	3.1 School improvement team provides 3 year plan update	Ongoing In accordance with SB 1541
	CCS	Completed	3.2 CCS shall facilitate the opportunity for transitioning Military children's inclusion in extra-curricular programs regardless of application deadlines to the extent they are otherwise qualified	Ongoing In accordance with SB 1541
4. Utilize the internet and school websites to publicize tryout dates, seasons, etc.	FBSSS and CCS	Completed	4.1 Provide students and Families a schedule of athletic try-outs, sports seasons and other extracurricular activities.	Ongoing



Issue #4: Establish procedures to lessen the adverse impact of moves

Scope: Improve the quality of life and continuity of the student's education

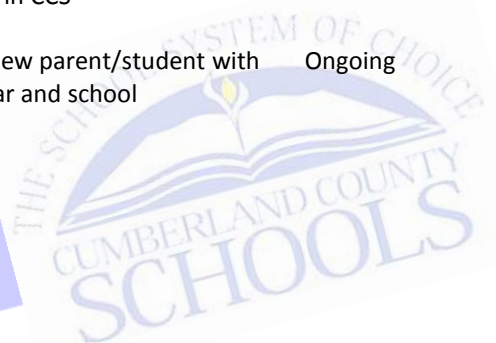
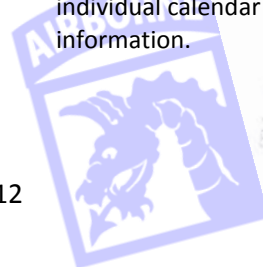
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Inform and refer students and parents to schools with compatible schedule	FBSSS	Completed	1.1 Inform parents during in and out processing.	Ongoing
2. Use of DPI websites to stay abreast of NC graduation requirements	FBSSS and School Counselors	Completed	2.1 Share current graduation requirements to parents and students.	Ongoing
3. Use credit recovery services to fill in gaps regarding NC graduation requirements	CCS	Completed	3.1 Use of NOVANET	Ongoing In accordance with SB 1541
	CCS	Completed	3.2 Use of Fuller Learning Performance Center	
	CCS	Completed	3.3 Provide graduation requirements on CCS web page	
	CCS	Completed	3.4 Exhaust all efforts to facilitate the on-time graduation of the student in accordance with CCS waiver requirements and exit exams.	
4. Publicize the Stabilization Policy	FBSSS and CCS	Completed	4.1 Educate parents and educators on the Stabilization Policy	Ongoing
5. Implement programs to assist students with transition	School Counselor and Teachers	Completed	5.1 Assign faculty members to new students to serve as an advisor/mentor for the first semester	Ongoing
	CCS	Completed	5.2 Utilize a school transition program (e.g. HOST, S2S, etc.)	Ongoing



Issue #5: Communicate variations in the school calendars and schedules

Scope: Placement in a school best fitting the students previous academic schedules

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Advertise in various media (e.g. web, pamphlets, flyers, etc.)	FBSSS and CCS	Completed	1.1 Advertise on Fort Bragg and CCS websites	Ongoing
	FBSSS and CCS	Completed	1.2 Post important calendar dates on website	Ongoing
	FBSSS and CCS	Completed	1.3 Provide Governed Choice program information	Ongoing
	FBSSS and CCS	Completed	1.4 Other media include newspapers, publications, radio, television, cable, CCS's Get Connected and Let's Talk Education	Ongoing
2. Provide school calendars to various stake holders	CCS	Completed	2.1 Calendars provided to Realtors (also provide summary about positives in each school district), Chamber of Commerce, and available up on request	Ongoing
3. Publish a directory or school handbook of information	CCS	Completed	3.1 School handbook contains activities, clubs and other extra-curricular activities available and the point of contact, as well as Choice School brochures.	Ongoing
4. Link CCS's website to School Support Service's website	CCS	Completed	4.1 Allow easy access to FBSSS information.	Ongoing
5. Fort Bragg will provide a representative at school board	FBSSS	Completed	5.1 A representative from Fort Bragg will attend Cumberland County School Board meetings to stay up to date of any new issues or changes in CCS	Ongoing
6. Individual schools share individual calendars and school information	CCS	Completed	6.1 School provides new parent/student with individual calendar and school information.	Ongoing



Issue #5: Communicate variations in the school calendars and schedules

Scope: Placement in a school best fitting the students previous academic schedules

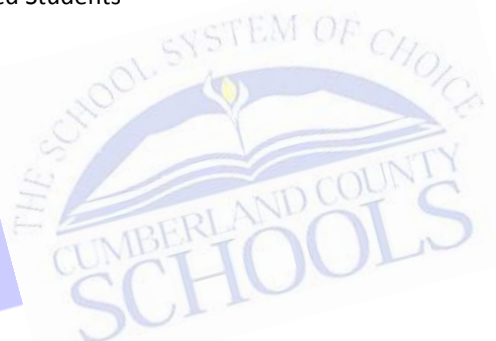
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
CCS	Completed	6.2 Utilize appropriate technology to disseminate information	Ongoing	



Issue #6: Create and implement professional development systems

Scope: Prepare and educate Fort Bragg School Support Services and school staff on the developments to improve student transition

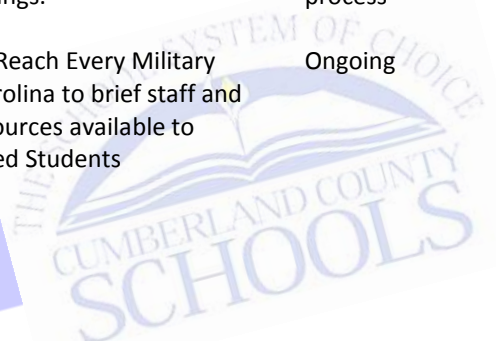
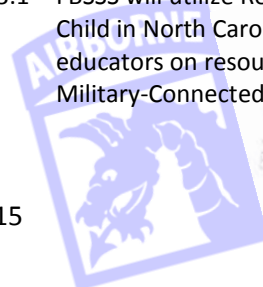
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Participate in Military related conferences	FBSSS and CCS	Completed	1.1 Representatives will send participants to Military related conferences provided by organizations such as, but not limited to the Military Child Education Coalition, Military Impacted Schools Association, or National Association of Federally Impacted Schools	Ongoing
2. Enhance installation and CCS partnership	FBSSS and CCS	Completed	2.1 Attend joint meetings between CCS and Fort Bragg counselors and psychologists	Ongoing
	FBSSS and CCS	Completed	2.2 Joint professional development	Ongoing
	FBSSS and CCS	Completed	2.3 Online embedded professional development on CCS and FBSSS website	Ongoing
3. Army Family Team Building training for local educators	FBSSS	Completed	3.1 Provide Army Family Team Building workshops to assist schools with understanding how the Military life and culture impact students	Ongoing
4. Ensure that classroom teachers receive information	FBSSS and CCS	Completed	4.1 Counselors and social workers receive much of the information. FBSSS will brief teachers at the beginning of the year and send out newsletters.	Ongoing
	FBSSS	Completed	4.2 FBSSS will arrange to attend and brief at school staff meetings	Ongoing
5. Utilize Reach Every Military Child in North Carolina	FBSSS and CCS	Completed	5.1 FBSSS will utilize Reach Every Military Child in North Carolina to brief staff and educators on resources available to Military-Connected Students	Ongoing



Issue #7: Continue strong, child-centered partnerships between the installation and the supporting school

Scope: To develop joint programs designed to improve the quality of life for children/students

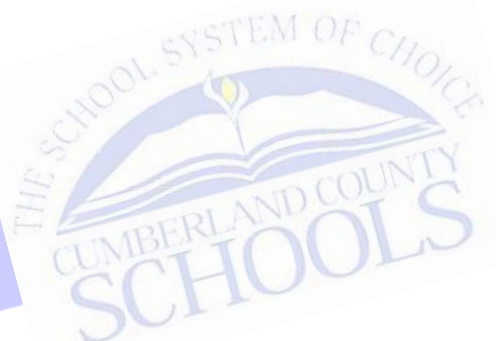
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Encourage continued partnerships throughout the year	FBSSS and CCS	Completed	1.1 Attend joint Military Child Task Force meetings	Ongoing
	FBSSS and CCS	Completed	1.2 Provide annual Army Family Team Building training to local educators	Ongoing
	FBSSS and CCS	Completed	1.3 Send representatives to Military-related conferences and workshops	Ongoing
	CCS	Completed	1.4 School will send a letter home to encourage Soldiers to serve as volunteers during special events such as senior projects and proctoring	Ongoing
	FBSSS	Completed	1.5 Develop a FBSSS Fact Tri-Fold for school use	Ongoing
	FBSSS and CCS	Completed	1.6 Involve Soldiers in parent/teacher conferences, making the school the place of duty during conference utilizing Master Policy 115	Ongoing
	CCS	Completed	1.7 Provide flexibility for excused absences during Soldiers R&R and re-deployment	Ongoing In accordance with SB 1541
2. Master Policy 115 is known	FBSSS and CCS	Completed	2.1 School staff and parents are aware of Master Policy 115 – Attendance of scheduled parent/teacher conferences by the Soldier.	Ongoing
	FBSSS	June 2011	2.2 Revise the Master Policy 115 to include SST and IEP meetings.	Revise in process
3. Utilize Reach Every Military Child in North Carolina	FBSSS and CCS	Completed	3.1 FBSSS will utilize Reach Every Military Child in North Carolina to brief staff and educators on resources available to Military-Connected Students	Ongoing



Issue #8: Provide information concerning graduation requirements

Scope: Educate students and parents on the courses required for graduation

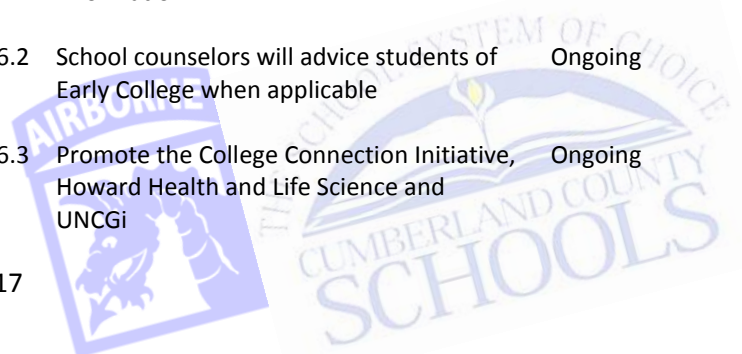
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Publicize requirements	FBSSS and CCS	Completed	1.1 Publicize graduation requirements on school and FBSSS websites	Ongoing
	FBSSS and CCS	Completed	1.2 Publicize how the Interstate Compact can affect graduation requirements if student is transitioning in from another school district	Ongoing
	CCS	Completed	1.3 CCS will exhaust all efforts to facilitate the on-time graduation of transitioning students	Ongoing
2. Provide information on scholarships	CCS	Completed	2.1 Advertise scholarships through newsletters, bulletin board postings, websites and counselor outreach	Ongoing
	CCS	Completed	2.2 Provide information about the Academy of Scholars	Ongoing
3. Utilize counselor and student contact model: Secondary Level	CCS	Completed	3.1 Ensure individual once a semester review of student history	Ongoing
4. Unified college and career days	FBSSS and CCS	Completed	4.1 Provide post-secondary information to students through unified college fair and career fairs/days	Ongoing
	FBSSS	Completed	4.2 Provide a Military Colleges fair	Ongoing
5. Provide CCS curriculum guides for all grade levels	CCS	Completed	5.1 Send guides home to families at beginning of each year and have available online	Ongoing



Issue #9: Provide specialized services for transitioning students when applying to and finding funding for Post Secondary study or when transitioning from school to work

Scope: Ease the transition from school to college or work by providing fairs and scholarship information

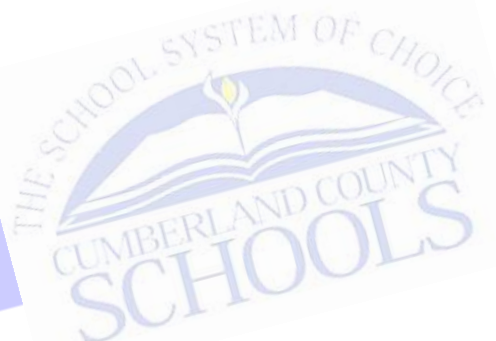
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Offer Financial Aid workshops, Unified College Fair, Military Academy Fair	FBSSS and CCS	Completed	1.1 Educate parents and students on completing the FAFSA and school application	Ongoing
2. Offer Shopping for College workshop	FBSSS	Completed	2.1 Provide representatives from various colleges such as Universities, Private College, Community College, etc. to talk about differences in post-secondary education and how a student should prepare and select a post-secondary school	Ongoing
3. Publish scholarship information	FBSSS and CCS	Completed	3.1 Ensure information is place on FBSSS website and the CCS website and update information as needed.	Ongoing
	FBSSS and CCS	Completed	3.1 Inform students about College Foundation of North Carolina and the Global Application available through CCS	Ongoing
4. Offer career and job fairs	FBSSS and CCS	Completed	4.1 Provide students information about perspective careers	Ongoing
	FBSSS and CCS	Completed	4.2 Provide job information for teens	Ongoing
5. Promote the College Foundation of North Carolina	FBSSS and CCS	Completed	5.1 Encourage students and parents to utilize the College Foundation of North Carolina when shopping for college and applying for scholarships	Ongoing
6. Promote Early College	FBSSS and CCS	Completed	6.1 Provide FBSSS staff with Early College Information	Ongoing
	CCS	Completed	6.2 School counselors will advice students of Early College when applicable	Ongoing
	FBSSS and CCS	Completed	6.3 Promote the College Connection Initiative, Howard Health and Life Science and UNCGi	Ongoing



Issue #9: Provide specialized services for transitioning students when applying to and finding funding for Post Secondary study or when transitioning from school to work

Scope: Ease the transition from school to college or work by providing fairs and scholarship information

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
7. Provide information of GI Bill	FBSSS and CCS	Completed	7.1 Provide information about the transfer of GI Bill – ability to transfer entitlement to Soldier’s family member	Ongoing
8. Provide information about In-State Tuition	FBSSS and CCS	Completed	8.1 Provide students and families information about in-state tuition eligibility when stationed on Fort Bragg	Ongoing



Last Updated (Date)	By (Committee/Individual)	Notes
October 6, 2003	Military Child Task Force	<ul style="list-style-type: none"> • Initial meeting.
January 8, 2004	Military Child Task Force	<ul style="list-style-type: none"> • Review of the local action plan.
April 28, 2004	Cumberland County Schools	<ul style="list-style-type: none"> • CCS made changes to Local Action Plan and sent updated version to Fort Bragg.
May 19, 2004	Military Child Task Force	<ul style="list-style-type: none"> • Added Recommendations: 2.11.1 • Discussed issues pertaining to recent report of higher probability of child abuse in communities with military installations.
September 21, 2004	Military Child Task Force	<ul style="list-style-type: none"> • Added Recommendations: 2.10.1 – 2.11.1, 6.4.1. • Briefings from ACS representatives – overview of services to address issue of report of child abuse cases.
January 20, 2005	Military Child Task Force	<ul style="list-style-type: none"> • Added Recommendations: 1.1.6, 3.1.4, 4.6.1, 5.6.1, 6.4.1 – 6.5.2, 7.3.1 – 7.4.2, 9.6.1 – 9.7.2 • Discussed schools not familiar with LAP
Fall Military Child Task Force Meeting Cancelled. Was not rescheduled.		
March 23, 2006	Military Child Task Force	<ul style="list-style-type: none"> • Creation of committees to help market the LAP. • Add social workers to mailing lists. • Scheduled principal briefing • Look at adding link to CCS webpage. • Update on BRAC
November 30, 2006	Military Child Task Force	<ul style="list-style-type: none"> • Demonstration of Student 2 Student program. • Update of LAP • Changed Web Academy to the North Carolina Virtual High School • Also added Star Program
April 16, 2007	Military Child Task Force	<ul style="list-style-type: none"> • Review of Local Action Plan • Update Membership list to include Pope School Liaison Officer
November 10, 2008	Military Child Task Force	<ul style="list-style-type: none"> • No updates made – did not look at Local Action Plan
October 7, 2010	Military Child Task Force	<ul style="list-style-type: none"> • Update of LAP • Highlight strategies that are in accordance with the Interstate Compact on Educational Opportunity for Military Children (Senate Bill 1541)

