



LOCAL ACTION PLAN

FORT BRAGG AND HARNETT COUNTY SCHOOLS

PURPOSE OF THE LOCAL ACTION PLAN

To emphasize strategies
to be implemented
in order to address the issue
of transitioning Military-
Connected children



Local Action Plan Committee Members

Fort Bragg

Mack, Glenda	Youth Education Support Services Director
Guevarra, Gerhard	School Liaison Officer
Pineda, Itzel	Exceptional Family Member Program

Pope Air Force Base

Kiggins, Geoergianna	School Liaison Officer
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Harnett County Schools

Bradley, Shannon	Counselor
Castranio, John	Principal
Stubbs, Inez	Counselor
McCall, Raymond	Assistant Principal
Jones, Vera	Director of Student Services
Dees, Donnie	SPC
Price, Alice	Social Worker

Parents

Priestner, Teresa	Parent
Cabon, Debra	Parent
Rodgers, Casey	Parent



COMMUNITY



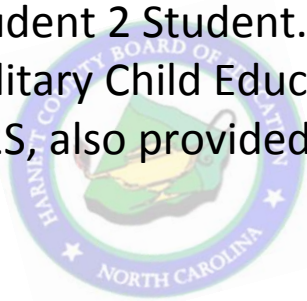
LOCAL ACTION PLAN ISSUES

1. Improve the timely transfer of student records
2. Develop systems to ease student transition
3. Promote practices which foster access to extracurricular programs
4. Establish procedures to lessen the adverse impact of moves
5. Communicate variations in the school calendars and schedules
6. Create and implement professional development systems
7. Continue strong, child-centered partnerships between the installation and the supporting school
8. Provide information concerning graduation requirements
9. Provide specialized services for transitioning students when applying to and finding funding for Post Secondary study or when transitioning from school to work



REFERENCE TERMS

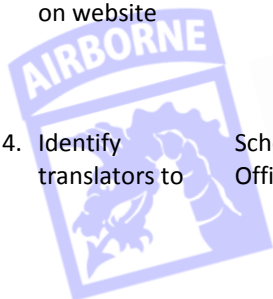
ACS	Army Community Services
CCS	Cumberland County Schools. Local education agency where the majority of Fort Bragg's Military Families reside. Also includes the host high school for students residing on Fort Bragg.
CONUS	Continental United States (all states on the mainland, does not include Alaska and Hawaii)
EC	Exceptional Children
FAFSA	Free Application for Federal Student Aid
FBSSS	Fort Bragg School Support Services. Represents, informs and assists the Command for school related issues, K-12.
IEP	Individual Education Plan
OCONUS	Outside the Continental United States (includes Alaska, Hawaii and installations overseas)
SB 1541	Senate Bill 1541. The Interstate Compact on Educational Opportunity for Military Children. Signed into law by North Carolina.
S2S	Student 2 Student. Orientation program developed by the Military Child Education Coalition for high schools. (Junior S2S, JS2S, also provided at some middle schools)



Issue #1: Improve the timely transfer of records

Scope: Ensure Military Children are accurately placed in the appropriate grade/class

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Hand carry school records	Individual school registrar	Ongoing	1.1 Copy all pertinent information in records. Seal records in envelope for parent to hand carry to next school.	Successfully implemented.
	Individual school registrar	Ongoing	1.2 Records must at least include birth certificate, shot records, social security card, schedule, grades, and IEP info	Successfully implemented.
	Individual school registrar	Ongoing	1.3 Harnett County Schools will provide records to receiving schools within 10 days, to include differentiated services records.	Successfully implemented. In accordance with SB 1541.
2. In and Out Processing	Individual school registrar	Ongoing	2.1 Harnett County Schools shall initially honor previous school placement.	Successfully implemented. In accordance with SB 1541
	School Counselors	Ongoing	2.2 Timely transfer of EC records	Successfully implemented. In accordance with SB 1541
	School Liaison Officers	Ongoing	2.3 Brief Soldiers during in and out processing.	Successfully implemented.
			2.4 Include a stop at the School Liaison Office and on the in and out processing checklist.	Successfully implemented.
3. Display enrollment requirements on website	School System Web Manager	Ongoing	2.5 Develop an in and out processing protocol and checklist.	Successfully implemented.
			2.6 Place in and out processing checklists throughout the installations, schools and web.	Successfully implemented.
			3.1 Provide all enrollment requirements, such as birth certificates, shot records, social security cards, past schedules, grades, proof of residence, and IEP records, on a webpage specific for answering registration questions	Successfully implemented. (In the parents and students section)
4. Identify translators to	School Liaison Officer and	Ongoing	4.1 Translate foreign records for grade placement purposes. Utilize	Successfully implemented.



Issue #1: Improve the timely transfer of records

Scope: Ensure Military Children are accurately placed in the appropriate grade/class

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
assist with foreign records and placements	Counselors		MilitaryOneSource.com website to assist with translations.	
5. Student handbooks are available online.	School System Web Manager	Ongoing	5.1 In addition to printed Student Handbooks, handbooks are to be available online.	Successfully implemented.
6. Publicize and promote the availability for choice schools for families in Linden Oaks Picerne Military Housing	School Liaison Officer and Registrar	Ongoing	6.1 Add to FAQ on Harnett County Schools Website 6.2 Make sure School Liaison Officers know availability for Military Families. 6.3 Transportation is only provided for high school students. Families in Linden Oaks may enroll their children in Overhills Elementary or Middle but transportation is not provided.	Successfully implemented.



Issue #2: Develop systems to ease student transition

Scope: To facilitate the timely integration of students into their new school

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Buddy Program or Peer Tutor Program	Peer Tutor Coordinator	Ongoing	1.1 Set up student with a peer tutor or with a student who has a similar schedule or interest	Successfully implemented.
2. Provide information for new students on the website and student handbook	Web Manager and Administration	Ongoing	2.1 Include information on scheduling, bells, dress code, attendance policy, etc.	Successfully implemented.
3. Provide programs to assist student with transitions.	School Liaison Officer	Ongoing	3.1 Utilize and promote Youth Orientations at Linden Oaks for transferring high school students.	Successfully implemented.
4. Utilize the School Liaison Website for school issue comm.. purposes	School Liaison Officer	Ongoing	4.1 Publicize and ensure website has current information.	Successfully implemented.
5. Provide information on school system website on how to find out which school a child will attend.	Web Manager	Ongoing	5.1 School provides a contact number for the Harnett County Schools transportation dept. 5.2 School system provides a 'web tool' for parents/students to search for their school.	Successfully implemented.
6. Provide a teen/peer run transition program at Overhills HS	Overhills Senior students	End of 2009-2010 School Year	6.1 Senior student conducting a senior project that will culminate in resources and programs to ease the transition for Military Connected students at Overhills HS	Senior students currently conducting study.



Issue #3: Promote practices which foster access to extracurricular programs

Scope: Ensure transitioning youth opportunities for participation in extra-curricular programs.

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Provide information about athletics on the liaison officer website	School Liaison Officer	Ongoing	1.1 Post the NC School Athlete requirements on the school liaison officer website	Successfully implemented.
			1.2 Add link to NCAA website for eligibility and Clearinghouse information	Successfully implemented.
2. Review policies and procedures for participation in extra-curricular activities	Counselor/Athletic Director	Ongoing	2.1 Post try-out dates, open court, etc. on school websites	Successfully implemented. Ongoing In accordance with SB 1541
3. Allow flexibility for new students who were in sports in the previous school.	Individual coaches	Ongoing	3.1 Coaches will consider each student on a case by case basis.	Successfully implemented.
			3.2 If the student was in varsity sports in the previous school they can be placed in the new school's athletic program	Successfully implemented.
4. List extracurricular activities on individual school websites with contact info.	Individual School Web Managers	Ongoing	4.1 Provide extracurricular activities at the individual school websites.	Successfully Implemented.
			4.2 Provide contact information	
			4.3 Provide brief description	



Issue #4: Establish procedures to lessen the adverse impact of moves

Scope: Improve the quality of life and continuity of the student's education

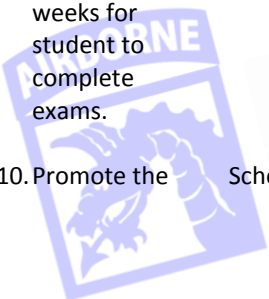
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Provide support programs for students and parents.	Counselor and School Social Worker	Ongoing	1.1 Schedule meetings or provide contact information of the School Liaison Officers	Successfully implemented.
2. Follow up on new students	Counselor and School Social Worker	Ongoing	2.1 Parent communication letters from guidance office	Successfully implemented.
	Counselor and School Social Worker	Ongoing	2.2 Contact student within two weeks of moving in.	Successfully implemented.
3. Publicize the Stabilization Policy	School Liaison Officers and Counselors	Ongoing	3.1 Educate parents and educators on the Stabilization Policy.	Successfully implemented.
			3.2 School Liaison Officers will continue to brief on the Stabilization Policy	
4. Provide Frequently Asked Questions on School System Website	School System Web Manager	Ongoing	4.1 Provide a Frequently Asked Questions page on the School System website.	Successfully implemented.
			4.2 Provide questions and answers the concern both parents and students.	
5. Review with student the process of enrolling and integrating into the classroom	School Counselor	Ongoing	5.1 Counselors look at transcript and with student and parent, counselors decide on a schedule.	Successfully implemented.
	School counselor	Ongoing	5.2 The counselor goes over the schedule with the student and peer tutor is called down to show the new student around the school.	Successfully implemented.
	School counselor	Ongoing	5.3 If student is coming from a different schedule, the student goes to a peer tutoring program where they go through a screening process – this determines if they need extra help transitioning.	Successfully implemented.



Issue #4: Establish procedures to lessen the adverse impact of moves

Scope: Improve the quality of life and continuity of the student's education

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
6. Provide Web Academy opportunities	School System	Ongoing	6.1 Use the NC Virtual High School to catch up missed courses or credits	Successfully implemented.
	School System	Ongoing	6.2 Provide information about NC Learn and Earn Program`	Successfully implemented.
	School System	Ongoing	6.3 Use novanet for online credit recovery	Successfully implemented. In accordance with SB 1541
7. Provide NC Graduation requirements to Albritton Junior High School for students transitioning to Overhills HS	SLO and Albritton JHS	Ongoing	7.1 Provide copy of updated NC Graduation requirements to rising 9 th graders at Albritton Junior High School	Successfully implemented.
8. Provide an orientation program for rising 9 th grade students going to Overhills HS from Albritton JHS	Overhills HS and School Liaison Officer	Ongoing	8.1 Overhills HS will have dates for separate open house orientation specifically for rising 9 th grade students coming from Albritton JHS	Successfully implemented.
			8.2 School Liaison Officer will request EE Smith to brief Overhills on how they run S2S – Overhills stated that developing relationships is important to them in transitioning.	Not yet implemented
9. Schools letter of recommendati on for Soldiers to remain a few extra weeks for student to complete exams.	Harnett County Counselors	Ongoing	9.1 Counselors know that if a student's family is moving 1 or 2 weeks prior to exams, that they can attempt to provide a letter to Soldier commander requesting that report date be delayed by a few weeks so student can complete their exams prior to moving.	Successfully implemented.
			9.2 Promote testing outside of the testing window	
10. Promote the	School Liaison	Ongoing	10.1 Registrars and counselors are familiar with	Successfully



Issue #4: Establish procedures to lessen the adverse impact of moves

Scope: Improve the quality of life and continuity of the student's education

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
Interstate Compact for Education Opportunity for Military Children	Officers and Harnett County Counselors		the NC Bill and the Interstate Compact for Educational Opportunity for Military Children to promote on time graduation and ease of transfer.	implemented
11. Provide information to new registrants about NC School of Math and Science	School Liaison Officers and Harnett County Counselors	Ongoing	11.1 Promote the availability of the NC School of Math and Science for interested students	Successfully implemented
12. Provide information about Student Online Achievement Resource	School Liaison Officers and Harnett County Schools	Ongoing	12.1 Promote the availability of the online transition resource SOAR	Successfully implemented
13. Provide information about Tutor.com	School Liaison Officers and Harnett County Counselors	Ongoing	13.1 Promote the availability of the free online tutoring and homework help program for Military connected children – through Tutor.com	Successfully implemented



Issue #5: Communicate variations in the school calendars and schedules

Scope: Placement in a school best fitting the students previous academic schedules

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Provide calendar and schedule information on school system website	Principals, Counselors, and Technology Facilitator	Ongoing	1.1 Provide the calendar and schedule information on the school system website 1.2 Update the information at the beginning of each semester	Successfully implemented
2. Provide calendar and schedule information in the student handbook	Principals	Ongoing	2.1 Provide the calendar and schedule information in the student handbook. 2.2 Update the information at the beginning of each year.	Successfully implemented
3. Review of daily schedule at the time of enrollment	Counselor and Peer tutor coordinator	Ongoing	3.1 Schedule and escort students to peer tutoring lab.	Successfully implemented
4. Provide a bell schedule	Individual School Web Manager	Ongoing	4.1 Provide a bell schedule for individual high schools. 4.2 Clarify if high school is year round, 4-block or 7 period	Successfully implemented
5. Provide plan for students enrolling who are short on credits	School Counselors	Ongoing	5.1 If students move in mid-semester from a 7-period schedule, they will be placed in 4 classes of the 7 that they have been enrolled. 5.2 They will receive ½ credit if previous school awarded the ½ credit.	Successfully implemented



Issue #6: Create and implement professional development systems

Scope: Prepare and educate Fort Bragg School Support Services and school staff on the developments to improve student transition

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Acclimate teachers, counselors, administrators, etc. to the Military lifestyle and culture	Principal and School Liaison Officer	Ongoing	1.1 Provide a School Liaison Officer presentation at the beginning of the school year for school staff. 1.2 Send school representatives to the annual Ft. Bragg Army Family Team Building for Educators Workshop	Successfully implemented
2. Acclimate student services staff to School Liaison Services	Director of Student Services	Ongoing	2.1 Coordinate and provide School Liaison Officer presentation/briefings for student services staff.	Successfully implemented
3. Provide School Liaison Officer briefing principals	School Liaison Officers	Ongoing	3.1 Coordinate and provide School Liaison Officer presentation/briefings for principals 3.2 Update School Liaison Officers with any school questions or concerns. 3.3 Update principals with new policies, events and activities on Ft. Bragg.	Successfully implemented Successfully implemented Successfully implemented
4. Provide Army Family Team Building Training for Educators	School Liaison Officers	Ongoing	4.1 Provide an Army Family Team Building workshop to assist schools with understanding how the Military life and culture impacts students. 4.2 School Liaison Officers currently provide an annual training and will continue to provide. Provide Army Family Team Building for Elementary Teachers and Students.	Successfully implemented Successfully implemented
5. Offer Transition Counselor Institutes	School Liaison Officer	Ongoing	5.1 Host a Transition Counselor Institute to build foundation of counselors familiar with the Military family, child and the issues of transition and deployments.	Successfully implemented



Issue #6: Create and implement professional development systems

Scope: Prepare and educate Fort Bragg School Support Services and school staff on the developments to improve student transition

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
6. School Liaison Officer participates in staff development activities with the Local Education Agency	School Liaison Officer and Director of Student Services	Ongoing	6.1 Schedule activities through the Director of Student Services 6.2 Provide various staff development with school staff.	Successfully implemented
7. Fort Bragg Resource Fair	School Liaison Officers	Ongoing	7.1 School will send representatives to attend the Fort Bragg Resource Fair	Successfully implemented



Issue #7: Continue strong, child-centered partnerships between the installation and the supporting school

Scope: To develop joint programs designed to improve the quality of life for children/students

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Provide comm. Between the School Liaison Officers and Coordinator of Public Relations	Coordinator of Public Relations	Ongoing	1.1 Provide School Liaison Officers with a Public Relations point of contact. 1.2 Provide Public Relation with a School Liaison Officer point of contact 1.3 Update each contact with any significant changes, events, activities or issues.	Successfully implemented
2. Align school liaison officers with principals and PTO	Director of Student Services and Coordinator of Public Relations	Ongoing	2.1 Director of Student Services inform principals of the existence of the school liaison officer and their services.	Successfully implemented
	School Liaison Officer	Ongoing	2.2 Align the parent involvement coordinator in each school with the school liaison officer – School Liaison Officer request availability of parent involvement coordinator during school visits.	Successfully implemented
3. Offer the availability of Parent 2 Parent	School Liaison Officer	Ongoing	3.1 Provide information about the availability of MCEC's Parent 2 Parent. Parent 2 Parent provides workshops for parents with children K-12	Successfully implemented
4. Include Army Community Service components to the Local Action Committee Meetings	School Liaison Officer	Ongoing	4.1 Invite Exceptional Family Member Program Manager, Deployment Readiness and Gold Star representatives to Local Action Plan Committee Meetings	Successfully implemented
5. Connect schools with Family Advocacy to address issues dealing with deployments	Harnett County Schools, School Liaison Officer, Family Advocacy Program	Ongoing	5.1 Provide an information sharing date for Schools to provide Fort Bragg Family Advocacy with current issues and trends occurring at Harnett County Schools	Successfully implemented
	School Liaison	Ongoing	5.2 Provide flexibility for excused absences	Successfully

Issue #7: Continue strong, child-centered partnerships between the installation and the supporting school

Scope: To develop joint programs designed to improve the quality of life for children/students

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
	Officer, Harnett County Schools		during Soldiers R&R and re-deployment	implemented . In accordance with SB 1541
6. Promote Overhills High School Events and Activities in the Paraglide	Harnett County Schools, School Liaison Officer	Ongoing	6.1 Overhills High School and Harnett County Schools will send events and information to School Liaison Officer for publication in the Paraglide	Successfully implemented



Issue #8: Provide information concerning graduation requirements

Scope: Educate students and parents on the courses required for graduation

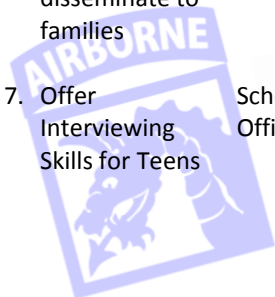
Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Provide graduation requirements in the handbook and website	Counselors and Assistant Superintendent for Instruction	Ongoing	1.1 Display graduation requirements on the Harnett County Schools website. 1.2 Display graduation requirements on the DPI website 1.3 Place graduation requirements in the student handbook and curriculum guides.	Successfully implemented
2. Provide promotion standards in printed form to parents	Counselors and Assistant Superintendent for instruction	Ongoing	2.1 Display promotion standards on the Harnett County Schools Website 2.2 Display promotion standards on the DPI website	Successfully implemented
3. Provide Pathways and Course of Study explanation at the time of registration	Counselors and Assistant Superintendent for Instruction	Ongoing	3.1 Provide Pathways explanation standards on the Harnett County website 3.2 Provide explanation of Pathways and Course of Study at the time of registration	Successfully implemented



Issue #9: Provide specialized services for transitioning students when applying to and finding funding for Post Secondary study or when transitioning from school to work

Scope: Ease the transition from school to college or work by providing fairs and scholarship information

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
1. Provide College Day Activities	Counselors	Ongoing	1.1 Provide activities such as College Fairs during the school year. 1.2 Continue to provide workshops annually.	Successfully implemented
2. Provide Financial Aid Nights	Counselors	Ongoing	2.1 Provide Financial Aid information and events for all college bound students. 2.2 Continue to provide workshop annually.	Successfully implemented
3. Provide printed and electronic information in the counseling office.	Counselors	Ongoing	3.1 Develop a database of information to provide to college bound students such as college information, scholarships and financial aid. 3.2 Continue to provide workshops annually	Successfully implemented
4. Offer Financial Aid Workshop	School Liaison Officers	Ongoing	4.1 Educate parents and students on completing the FAFSA and college applications	Successfully implemented
	School Liaison Officers	Ongoing	4.2 Continue to provide workshops annually	Successfully implemented
5. Offer Shopping for College Workshop	School Liaison Officers	Ongoing	5.1 Encourage students to start portfolio to help in the decision of colleges. 5.2 Continue to provide workshops annually	Successfully implemented
6. Publish Military/Army specific scholarship information and disseminate to families	School Liaison Officers	Ongoing	6.1 Ensure info is placed on website and information update 6.2 Continue to provide workshops annually	Successfully implemented
7. Offer Interviewing Skills for Teens	School Liaison Officer	Ongoing	7.1 Ensure that teens have the maximum opportunity when applying and interviewing for employment.	Successfully implemented



Issue #9: Provide specialized services for transitioning students when applying to and finding funding for Post Secondary study or when transitioning from school to work

Scope: Ease the transition from school to college or work by providing fairs and scholarship information

Recommended Strategies	Person Responsible	Timeline of Action	Description of Strategy	Assessment
Workshop Annually			7.2 Continue to provide workshops annually	
8. Promote the Military Academies Fair	School Liaison Officer	Ongoing	8.1 Provide information to students about applying, registering and attending a Military Service Academy, Senior Military Colleges and Corps of Cadets School	Successfully implemented



Last Updated (Date)	By (Committee/Individual)	Notes:
28 APR 05	Harnett County LAP Committee	<ul style="list-style-type: none"> Added new strategies Removed strategies that were unattainable
10 MAY 05	Harnett County LAP Committee	<ul style="list-style-type: none"> Edited strategies with the inclusion of Overhills HS input.
18 OCT 05	Harnett County LAP Committee	<ul style="list-style-type: none"> Reviewed pending strategies. Confirmed strategies that were completed. Removed specific names and replaced with title. Discussed BRAC, IGPBS and AMF
25 APR 06 Harnett County LAP Committee Meeting Cancelled and Rescheduled for 04 May 2006		
04 May 2006	Harnett County LAP	<ul style="list-style-type: none"> Reviewed actions that are being done or cannot be done. Initiated the Military Support Page for the district website.
10 January 2007	Harnett County LAP	<ul style="list-style-type: none"> Updated with new programs on Fort Bragg such as Parent 2 Parent and Parents as Teachers. Updated with opportunity for teens – Life Choices Updated most pending actions to Successfully Implemented.
13 December 2007	Harnett County LAP	<ul style="list-style-type: none"> Updated members Added school options for families living in Linden Oaks. Updated options for credit recovery. Added representatives from Mobilization Readiness, Exceptional Family Member Program and Gold Star program. Remove college fairs from Issue 9.
13 January 2009	Harnett County LAP	<ul style="list-style-type: none"> Updated members New strategy to Issue 4 (Grad Requirements to Albritton) New S2S type program added to Issue 2 for Overhills HS New strategy to issue 4 (short term stabilization to finish exams) New strategy to Issue 7 (flow chart for teachers, counselors and other school administrators)
26 October 2009	Harnett County LAP	<ul style="list-style-type: none"> Updated members Update all ArmyOneSource.com references to militaryOneSource.com Publicize transportation availability only for High School students and not



		<p>elementary or middle school students from Linden Oaks.</p> <ul style="list-style-type: none">• Add Students working on transition programs and resources as Senior Project• Update Stabilization Act to Stabilization Policy• Add Interstate Compact information, School of Math and Science, SOAR and Tutor.com• Add initiative for Harnett County Schools to send news and events at Overhills HS to SLO to publish in the Paraglide• Change Pathways and Course of Study Graduation requirements to Standards for Graduation.• Add Military Academies Fair promotion.
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